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17 November 1967

MEMORANDUM FOR: Planning Officer - Office of ELINT

Office of Computer Services
Office of Special Activities
Office of Special Projects
Office of Scientific Intelligence
Office of Research and Development
Office of Foreign Missile and Space
Analysis Center

SUBJECT : Programming and Planning Bulletin #1

1. The Combined Program Call meeting on Friday, 17 November 1967, terminated with several policy questions concerning the FY 70-74 CPC unanswered. OPPB was queried this date and guidance was received on these problems.

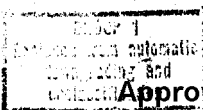
2. Clarification on the Target Area Distribution of Administrative Overhead - Where the efforts of the Office are directed fairly evenly at more than one target area, the Front Office Staff may be carried in "undistributed." If, however, the preponderance of effort of the activities of the Office is directed at one target area, the Front Office can be included in the target area with the operational elements of the Office. Further, where an effort is performed in support of another Office or Directorate whose work is "undistributed" the support effort need not be targeted to a geographic area; e.g. OCS Management Support Applications for DDS activities which are in the "undistributed" category should also be in the OCS "undistributed" category.

3. The Summary of Fund and Position Requirements entries for FY 68 and FY 69 were discussed to determine what figures are to be used. OPPB agreed that we are to use the FY 68 figures which result from the budget reduction now in progress. In the FY 69 column we will use the FY 69 figures in the 30 September budget paper until the Bureau of the Budget gives us the expected reduction, probably in early December. 31 December 1967 will be used as a cut-off date for budget figure changes so that the drafts may be prepared for the DDS&T hearings in January 1968. If there are further budget level changes dictated after 31 December 1967, we are to plan for changes to the summary sheets accompanied by an evaluation of the impact of these changes. What this really amounts to is introduction of another alternative which would be added to the final drafts.

4. The need for a Type of Work Summary for R&D work was discussed but no decision was reached. OPPB is considering the need for this summary and will advise us in the next few days of their decision.

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5. As discussed in the 17 November CPC meeting, your comments, changes, etc. to the proposed Crosswalk comparing the FY 69-73 CPC and this year's exercise are due in Plans and Programs Branch on 24 November. The comments on the proposed Table of Contents are due on 29 November.



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